PETITION FOR READMISSION

☐ **APPEAL FOR MORE UNITS** (Include explanation on back of form)

Readmission for:
__FALL 20__
__SPRING 20__
__SUMMER 20___

Petitions for readmission must be received by the Office of Admissions and Records **no later than ten (10) days prior to the start of the semester for which you wish to be readmitted.** *LRCCD Regulation 2230.4.2*

Name: _____ SCC ID#:_____

Address: _____Apt#_____ Email: _____

City: _____ State: _____ Zip: _____ Phone: _____

Instructions:

1. If you are an EOPS, Cal-WORKS, or International F-1 student contact your program counselor for assistance with the readmission process. They will help you complete this petition.
2. All other students are required to attend a Student Success Workshop. Workshops are offered through the RISE program located in AJ7. To reserve a spot in the workshop call 916-650-2782. Attendance at the workshop is mandatory.
3. Immediately after the workshop you will meet with a counselor. A counseling appointment will be scheduled when you call to schedule the workshop. Please allow 2 ½ hours to complete the entire process. The counselor will help you complete the rest of this petition. If you are a financial aid student and have been suspended from receiving financial aid, you will be able to complete the reinstatement process at the workshop.

Recommended Courses:

For Counselor Use Only:

Semester: Summer		Semester: Fall/Spring	
Total Units			

If your petition for readmission is **approved**, you will be expected to meet conditions outlined in this document. If your petition is **denied**, you have the right to appeal to the Dean of Enrollment and Student Services. **Approval of this petition pertains only to your academic status. It does not apply to Veteran's benefits, International F-1 Status, Financial Aid and/or EOP&S eligibility.**

Student Signature_____ Date: _____

Counselor Signature_____ Date: _____

Counselor Recommendation: ☐ Approval ☐ Approval w/ Below Conditions ☐ Do Not Approve

☐ Student has previously attended Student Success Workshop

Conditions of Readmission:

1. _____Unit Limitation: ☐ Yes ☐ No Limit to ___units
2. _____Enrollment in specific courses: HCD _____, _____
3. _____Meet with a counselor _____ times during the semester.
4. _____Repeat the following courses: _____
5. Other Conditions/Comments:
6. _____ Academic Renewal for the following courses: _____, _____, _____, _____
7. _____ Attend Orientation
8. _____ Take Assessment Tests

Administrative Action:

☐ Approved
☐ Approved w/ Above Conditions
☐ Denied
☐ Returned to Student – Incomplete

_____ Dean of Enrollment and Student Services

_____ Date

Rev 06-10-2010