

BSI Steering Committee Meeting
5/15/09
1:00 – 2:00 RN 258

Minutes

Present: Marybeth Buchner, Anne Danenberg, Catherine Fites, Albert Garcia, Ginnie Gessford, Susan Griffin, Julia Jolly, Anne Licciardi, Cary Martensen, Debbie Van Sickle

Monthly meeting time for next semester

We will schedule monthly meetings for next semester.

2009-10 Action Plan

The committee decided to fund the top four prioritized projects utilizing the remainder of the 2009-10 funds:

1. Provide services to the outreach centers
2. Offer more in-class tutors for reading and writing, 4 additional sections
3. Content faculty mini grants – stipends to address basic skills needs in content areas – which will be implemented in Spring semester
4. Stipend to develop BSI Website

The entire list is attached to these minutes. Ginnie will consult with the Outreach Deans to see what services they would like us to provide and see if we can implement them for the fall. We will revisit the list and budget in the fall.

Catherine Fites made a request for \$10,000 to fund RISE tutors. It was decided that RISE tutors can be hired just as any tutor can be with BSI funds. If they are hired with BSI funds, their outside of the classroom tutoring hours will be held in the RISE Center. Ginnie and Catherine will be working to develop tutor job and RISE Mentor job descriptions.

2010-11 Action Plan

As we develop our Action Plan for 2010-11 we will address the basic skills issues/needs that were identified in:

- the self-assessment
- the BSI student survey
- student and faculty focus groups
- data from the research office
- campus-wide BSI conversations
- BSI regional meetings

We will not be using the 2009-10 action plan as a starting point for our discussions for the 2010-11 year. Marybeth presented a “Backward Design” model (modified from work by Wiggins and McTighe) for developing a plan:

- identify desired results
- determine information or outcomes
- design actions and assign resources

Plans to move BSI forward next semester:

- Conduct campus-wide BSI conversations
- Identify *a tagline, motto, mission statement, vision, (??? I’m not sure what to call it)* which will be used to direct all conversations and initiatives. Ginnie asked the committee to think about this over the summer and if they have any thoughts, send it to her via email. A few suggestions were:
 - Teach our student how to use math and English skills in all other classes
 - Teach our students how to think critically

Recorded by Ginnie Gessford