

Safety on Campus

Safety and security are given the highest priorities at Sacramento City College (SCC). Although the Los Rios Police Department (LRPD) has a major role in promoting a safe learning environment, safety and security is everyone's responsibility. SCC takes a proactive approach to safety that promotes awareness and prevention and students, staff, and faculty form a strong partnership to reduce the opportunity for criminal/anti-social activities.

The Los Rios Police Department patrols the campus 24 hours a day, seven days a week. Los Rios police officers are P.O.S.T. certified and are sworn peace officers as defined by section 830.32 of the California Penal Code and under California Education Code 72330. Officers have the authority to make arrests for violations and the authority to conduct investigations. In addition, officers enforce traffic and parking regulations, detect and report safety/fire hazards, and promote crime prevention. All police officers are first aid and CPR certified.

Police Contact Information

The Police Department Office is located on Panther Parkway, and the office hours are from 8:00 a.m.- 5:00 p.m. Monday-Friday; however, the campus is patrolled and the Police Communications Center is staffed 24 hours a day, seven days a week. To report a crime or request assistance, call (916) 558-2221 (or just 2221 if using a campus phone) and there are also numerous emergency phones located throughout the campus.

Animals on Campus

Animals are not allowed on the campus unless covered by the Los Rios Community College District Policies P-6000 and Regulations R-2426, R-5178, R-6167, and R-9159.

Campus Security Act of 1990

The Campus Security Act of 1990 (20 USC 1092 [Clery Act]) requires that all colleges and universities receiving Title IV student aid assistance prepare and distribute an annual report (Clery Report), which sets forth its policies on crime prevention issues and gives statistics on the number of specific crimes that occur on campus and other defined locations and the number of arrests on campus for liquor law and drug abuse violations, and weapons possession. In addition, the act requires colleges and universities to provide timely warnings to the campus community of certain crimes reported to law enforcement, which may represent a continued threat to other students and employees.

Annually, before October 1st, the Clery Report is published for public dissemination. This data is sent electronically to all students, staff, and faculty and is also available on the SCC Web site under the Los Rios Police Department (LRPD) at <https://www.police.losrios.edu/Content/documents/pdf/annualcleryreport.pdf>. Copies of the Clery Report may be obtained from the Los Rios Police Department located at the base of the parking structure (main entrance off of Sutterville Road).

Drug and Alcohol Free Campus

The abuse of illicit drugs and alcohol disrupts classes, compromises our physical and mental health, subjects us to criminal penalties, and impairs our ability to benefit from the learning experience. Therefore, the faculty, staff and administrators of Sacramento City College ask you to support the operation of a drug and alcohol free learning environment by knowing and making others aware of college policies and the substantial health and legal consequences of abuse.

Health Consequences

Use of controlled substances can lead to memory loss, indifference to academic achievement, impaired judgment, overdose, sudden death, liver disease, psychological disorders, and brain damage. Long-term alcohol abuse can cause ulcers, gastritis, pancreatitis, liver disease, cancer, loss of coordination, heart disease, stroke, emotional distress, sexual dysfunction, and other health problems.

For confidential assistance and referral, call any of the following:

On campus:

Counseling	(916) 558-2204
Health Office	(916) 558-2367

Off campus:

Sacramento Mental Health Center	(916) 732-3637
Sacramento County Health & Human Services	(916) 874-9754
Alcoholics Anonymous	(916) 454-1100
Narcotics Anonymous	(916) 732-2299

Legal Sanctions

The LRCCD Standards of Student Conduct prohibit the use, sale or possession on campus, or presence on campus under the influence of, any controlled substance.

If you abuse drugs or alcohol on campus, or appear on campus or at a college-sponsored function under the influence of drugs or alcohol, you can be suspended, expelled and/or criminally prosecuted.

Los Rios Community College District Policy

Los Rios Community College District policy 2443 states that the District "... is committed to maintaining a drug and alcohol free workplace in accordance with the requirements of the U.S. Drug-Free Workplace Act of 1988, and the drug and alcohol free college environment for students and employees in accordance with the requirements of the Drug-Free Schools and Community Act Amendment of 1989."

Reporting Sexual Assault

Any student, faculty or staff member who is a complainant of sexual assault at a College facility should notify the Los Rios Police Department. With the consent of the complainant, the College Police Department will notify the Dean of Counseling and Student Success and the College Health Office. The complainant may also report alleged sexual assault directly to the College Nurse in the Health Office.

Pursuant to legal requirements, the College Police Department will notify the appropriate local law enforcement agency of the reported sexual assault. Upon notification of a sexual assault, the Los Rios Police Department (LRPD) or College Nurse will provide the complainant with a description of college resources and services available to the complainant as well as appropriate off-campus services. This listing of resources and services shall be updated yearly or more frequently as required. A complainant of sexual assault shall be kept informed by the College President/designee of the status of and disposition of any District/College disciplinary proceedings in connection with the sexual assault.

"Sexual assault" is broader than sexual violence and includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, domestic violence, dating violence, stalking, or threat of sexual assault. Sexual assault is a form of sexual harassment and should be reported under the District's Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423). It should also be reported to the Los Rios Police Department or other appropriate law enforcement.

"Affirmative consent" means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

The District/Colleges shall respect the privacy of individuals involved in a report of sexual assault and shall keep the name of the complainant confidential. If compelled to reveal the complainant's name to the

respondent, the District/Colleges shall inform the complainant prior to the commencement of the investigation. Complainants and third parties may make confidential reports. If the complainant requests confidentiality or asks that a complaint not be pursued, the District shall take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. At the same time, the District shall evaluate the request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. The request for confidentiality shall be weighed against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same respondent; and the respondent's rights to receive information about the allegations if the information is maintained by the District/College.

In its initial response, each College shall provide the complainant with information to assist the complainant. This information shall include written documentation about preserving evidence and the identification and location of witnesses.

The District/Colleges shall respond to reports of non-stranger sexual assault in the same manner as it does to reports of stranger sexual assault. This response shall include appropriately reporting the matter to the police as well as engaging the discrimination and harassment complaint procedures. The review of the incident shall examine the role that alcohol or drugs may have played in the incident. Further, complainants and witnesses in an investigation of sexual assault shall not be subject to discipline for the student Standards of Conduct unless the violation was egregious. An egregious violation is an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.

The complainant shall be provided with written notification about the availability of, and contact information for, on-campus and off-campus resources and services, and coordination with law enforcement, as appropriate. In addition, the complainant shall be provided with information about criminal prosecutions; civil prosecutions; the disciplinary process through the College; and the availability of mediation, academic assistance alternatives, and mental health counseling.

Services

Personal Safety Escorts: Officers or student patrols will provide safety escorts to any campus location upon request (i.e. from the main campus to a parking lot).

Emergency Automotive Assistance: While not mechanics, LRPD officers are equipped and trained to start cars with dead batteries or unlock non-electric car locks when keys have been left inside the automobile. Proper identification is required.

Crime Prevention: The key to crime prevention is awareness gained through education. The LRPD provides crime prevention training upon request. Some events such as Sexual Assault Awareness Workshops are conducted each semester.

Lost and Found is located at the Police Department. Items can be picked up/dropped of during business hours (Mon-Fri/8:00 a.m.-5:00 p.m.)

Emergency Telephones located throughout the campus are linked directly to the Police Communications Center. Use these phones to report crimes in progress, suspicious individuals or circumstances, or for any other serious or emergency situation.

Restraining Orders will be enforced by the Los Rios Police Department. A copy of the order must be on file. Contact the LRPD for specific information.

Parking information is available at the Police Department. Days and hours of permit enforcement are Monday through Thursday 7:00 a.m. to 11:00 p.m., Friday, 7:00 a.m.-5:00 p.m. whenever classes are in

session. Disabled parking, red and green zones, and overnight parking are enforced at all times.

Lock Removal (i.e. padlocks from lockers) can be requested by contacting the Police Communications Center. Proof of ownership/assignment and valid identification is required.

Smoking – Environmental Standards

Effective August 20, 2016, Sacramento City College prohibits the use of smoked tobacco products, smokeless tobacco products, and any electronic or non-electronic smoking device. This includes but is not limited to cigarettes, cigars, hookah, snuff, chew, e-cigarettes, vaping etc., and is applicable at all indoor and outdoor Sacramento City College properties including the Main Campus, the Davis and West Sacramento Centers, McClellan, and vehicles owned or leased by the college, regardless of location. In parking lots, smoking is only allowed inside private vehicles. This standard applies to students, faculty, staff, and all other persons on campus, regardless of the purpose of their visit.

Through August 19, 2016, smoking is prohibited in all College/District facilities and prohibited within 30 feet of any building entrance, exit, door, operable window and/or air intake duct (LRCCD regulation 1411.5.10). In addition to LRCCD regulation, and to promote a smoke-free, clean air environment, smoking at all Sacramento City College locations is permitted only in Designated Smoking Areas and parking lots. Designated Smoking Areas can be found at various locations throughout the campus. To ensure a clean environment, smoking waste (e.g. butts, filters, e-cigarettes) should be placed in appropriate waste receptacles. Smoking in non-designated smoking areas and inappropriate disposal of smoking waste may be subject to discipline. This new regulation includes electronic inhalant devices. (More on the regulation is available online: www.scc.losrios.edu/healthservices/scc-smoking-regulations). For individuals interested in quitting smoking or smokeless tobacco use, free cessation services are provided in Health Services (Rodda Hall North 125). Additionally, for help quitting, contact the California Smokers' Helpline at 1-800-NO-BUTTS or visit www.californiasmokershelpline.org.

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990, completion and transfer rates for students attending Sacramento City College can be found on the California Community College State Chancellor's Office web site at <http://srtk.cccco.edu/index.asp>.

Visitors to the College

Visitors are welcome to visit the campus at any time during business hours. Parking is available in all student lots. Restrictions are enforced Monday through Friday, and a valid permit must be displayed.

Ordinarily, individuals are not permitted to attend classes unless they are enrolled students. In exceptional circumstances, visitors may be permitted to visit a class, but only with the permission of the instructor conducting the class.