Officers present: Gayle Pitman, Lori Petite, Sandra Guzman, Troy Myers

Senators present: Ken Fitzpatrick, Tyffani Upton Benton, Dominic Cerri, Brian Pogue, Jamil Malik, Mark Boguski, Heather Hayashi, Grace Austin, Bonnie Clark, Florence Lemoine, Tanya Rodriguez, Norman Walker, Toni Newman, John Polagruto, Patrick McDonald, Halsey Boyd, Mauricio Gonzalez, Linda Myers, Steve James, Debbie Blair, Suzanne DeMey

Senators absent: Tonya Atkins, Diane Belair, Marcia Bonawitz, Holly Davatz, Laura Leek, Sheley Little, Shane Logan, Shantra Muther, David Pacheco, Joshua Roberts, Timothy Quandt, Scott Thompson, Brandon Youngblood.

Guests: Albert Garcia, Kandace Knudson, Shannon Gilley, Amy Erhart, Renee Medina, Marilyn Perry, Annette Barfield.

Preliminaries
1. Call to Order @ 12:03 pm
2. Agenda approved.
3. Minutes approved.
4. Welcome/Introductions
5. Announcements
   a. ASCCC Faculty Diversification Regional Meeting – Feb. 25, 2019. Reminder for Senators to attend. Location is Yuba College from 9am-1pm; will resend to Senators.

Decision Items
1. Program Review timeline—R. Medina
   a. Document provided to Senators regarding proposed timeline changes.
   b. The timeline has changed the order of when curriculum review occurs.
   c. If in program review now, you should’ve already received an invitation for a March 1st meeting. This will be more of a workshop; asking participants to bring laptops.
   d. Report will be due on April 5, 2019
   e. Once done with all data analysis, Curriculum review would follow.
   f. Curriculum workshop offered on April 12, 2019
   g. Curriculum early bird deadline is April 26, 2019
   h. Senator requested specific data based on past experience completing CTE Program Review.
   i. Suggest a portal for faculty to find data.
j. Forms are technically still in draft form, but one of the changes includes minimizing duplicity and repetitiveness within the reporting tool.

k. Inquiry about who reads the report and whether decisions are made at an institutional level based on tool. The desire is to have this tool inform what one does in curriculum and department planning.

l. A couple of departments have used the Program Review to conduct presentations at Curriculum.

m. Senator asking for access of unit plan in times of transition between Department Chairs, for example. Transition of leadership may at times leave the ‘new’ Chair without necessary information to proceed.

Information Items

1. Health Services fee implementation—S. Gilley
   a. Health fee has been instituted as of Spring 2019.
   b. Health services is down one Nurse and making accommodations as needed until position is filled.
   c. Immunizations are coming! A small fee will be associated with this service.
   d. Reproductive Health Services are here every Thursday from 9am-3pm.
   e. Mental Health services available on campus- Tuesdays from 8am-6pm
      i. One licensed Therapist (has about 10 openings)
      ii. One day/week for 10 hours for each campus
      iii. Goal is to provide more on campus mental health services to meet gap in services
      iv. Process to refer students to Mental Health services;
         1. Bring student to Counseling office to see Crisis Counselor
         2. Use Early Alert System-sends student through Community of CARE process and then referred from there.
      v. Looking at outside entities to provide more culturally appropriate workshops and services.
   f. First session is an hour for Mental Health services, and follow up services are 30 minute sessions.
   g. Inquiries about what to do on how to help students who have higher needs.
      i. Suggest faculty contact a counselor for follow up conversation.
   h. There is some district discussion about hiring a district coordinator for Los Rios Health services.
      i. Faculty have spent the last three years forming this new area of services.
      ii. SHAG committee has helped to advise group
      iii. District distributing money based on student enrollment
         1. Received approximately $150,000 for this year
         2. LRCCD may be withholding funds until services progress to see fiscal impact.
   i. There will be a communication email that goes out to campus after referral process is refined; for now, the referral format remains the same (see above).
   j. WELLSPACE currently providing therapy services but SCC is gathering data to show demand and potentially reinforce the need for a full-time Licensed Therapist. Objective is to create a long-standing program.
   k. When a student is referred to Early Alert System, is there anything beyond an email?
i. They may get an email, a phone call, or an office appointment. It really depends on the situation. The intervention depends highly on the situation.

ii. There is a lot more reaching out to students beyond an email but they also have to be willing to receive the services suggested/ffered.

iii. Counselors will always maintain confidentiality; keeping this in mind, it is always best to ask a student how they are doing or any other follow up directly with them.

iv. Inquiry about whether dental services can be paid for through Health Services fee. As of now, this is not an option. Will follow up with W. Gomez.

Discussion Items

1. LRCCD Technology Accessibility Task Force Recommendations—G. Pitman/K. Knudson
   a. Issues reported about policy and who is held responsible for lack of accessibility.
   b. What does compensation look like for faculty doing this work? Or is there a better area/division where these changes should be ‘housed’?
   c. Faculty should be responsible for it, to some extent.
      i. Some publishers send a (VPAT) and will tell you what exceptions there are to accessibility.
      ii. Suggest there be an area on campus where faculty can go to inquire about ensuring the information is accessible.
      iii. Senator (T. Newman) shared insights into issues when information isn’t accessible and confirmed that it indeed happens. Supports the idea of having expertise support for faculty.
      iv. When there is Zero Textbook course and public domain information is used, for example, what type of support resources do faculty have available to them?

2. Concerns about adjuncts being able to make changes in short timeframe.

3. This is about proactive measures that one has to take on a daily basis for all information provided.
   a. An audit was done by state office through LRCCD, found that Community Colleges in general don’t have expertise resources to help faculty and ongoing issues with compliance.
   b. Mandatory faculty training suggested, similar to Sexual Harassment training module.
   c. Would like Academic Senate support in advocating for resources to be set aside in lending expertise to the accessibility issue. Suggest report also go to District Academic Senate.

Committee Reports

Faculty committee chairs: Please provide a written report (when possible) and send to Gayle or Sandra to be included in the minutes.

If you would like discussion on a report item, please send a request to Gayle to agendize for a future meeting.

Upcoming Meetings

Senate: Meets 1st, 2nd, 3rd, 4th Tuesdays at noon in RHN 258
Next meeting:  *Tuesday, February 26, 2019*

Future Agenda Items:
1. To place items on future agendas, email Gayle Pitman at pitmang@scc.losrios.edu