Academic Senate
Minutes
September 2, 2008

Members Present:

President          Connie Zuercher
Vice President     David Rasul
Secretary          Angela-Dee Alforque
Past President     Linda Stroh

Senators: Lewis Bair, Debbie Blair, Deskaheh Bomberry, Marcia Bonawitz, Jim Collins, Mari-Carmen Garcia, Kimberly Handy, Luther Hanson, Keith Heningburg, John Herlihy, Steve James, Judy Johnson, Angéla Jovanovic, Adrienne King, Laura Leek, Ginni May, Nich Miller, Linda Reynolds, Irma Rodriguez, Greg Rose, Lorilie Roundtree, Barbara Toupadakis, Rick Woodmansee,

President Connie Zuercher called the meeting to order at 12:00 pm.

Introduction of Guests: Carl Sjovold, History/BSS; Barbara Davis-Lyman, Board of Governors; Melissa Green Instructional Development; Jory Hadsell, Distance Education; Ginni Gessford, BSI Interim Coordinator; Debbie Travis, VP of Instruction; Michael Poindexter, VP of Student Services; Gwen Tracy, Disability Resource Center; Kelly Irwin, Classified Senate President; Annette Barfield, LRCFT President.

Approval of Minutes: The minutes for the previous meeting on May 1, 2008 were approved as written.

Announcements:

1) Connie Zuercher requested, and received approval by consensus, for two appointments: Greg Rose as Academic Senate Parliamentarian and Rob Gore as Senator for Humanities & Fine Arts (to serve for the remainder of Angela-Dee Alforque’s term).

2) Lisa Gunderson, SCC’s representative on the Faculty Association of California Community Colleges Institute (FACCC) announced the upcoming First Annual Diversity Conference, in partnership with Sacramento City College, to be held on the SCC campus January 13-15, 2009. A call for workshop proposals has been distributed (Deadline: September 22, 2008). The conference will be held during Spring Flex and 50 free registrations are open to SCC participants on a first-come-first-served basis.

OLD BUSINESS

1) Critical Hires/LTT Hires/Coordinators
Vice President of Instruction Debbie Travis first expressed thanks for everyone’s service during the busy start of the semester. She then described the guidelines and process regarding the Critical Hires, Long-Term Temporary Hires, and Coordinators. Critical Hires
serve to fill vacancies related to unexpected retirements, resignations, etc. Three Critical Hires were made during Summer 2008 in the following positions: College Nurse, Nursing, and Business. Long-term Temporary Hires are brought in as back-fill for existing faculty who may, for example, be on leave or sabbatical. LTT requests are conveyed to the Academic Senate President, and are hired out of a similar pool as FT Tenure Track positions. LTT faculty are evaluated by the same process as Tenure Track faculty. Coordinators are faculty members who have been granted release time to address identified priorities for SCC. There is a senate-approved process to make faculty aware of Coordinator positions. Interim Coordinator positions that are currently filled (e.g. Basic Skills Initiative) will be advertised this fall.

2) Faculty Hire Timelines
Debbie Travis distributed handout showing the calendar timeline of for hiring of Faculty to begin in Fall 2009. A subcommittee on hiring guidelines has met to discuss and establish criteria for prioritization. Continuing from Spring 2008, the committee members are: Toni Hilligoss, Linda Stroh, Marcia Bonawitz and David Fabionar. They plan to meet again before then ext Academic Senate meeting. A question was asked regarding the process of creating a new position proposal. Linda Stroh briefly described the process as beginning with the proposal and forms at the department level. Another question was asked regarding the number of positions that we may realistically expect to be allocated to our college. Debbie Travis responded that the number will probably be smaller than last year, but that it is important for departments to articulate their needs as supported by evidence and data.

3) Articulation Officer
Michael Poindexter, Vice President of Student Services, discussed the position of the Articulation Office with the Senate. Based on conversations with the current Articulation Officer, the V.P. of Instruction, and the V.P. of Student Services, it was acknowledged that there is a need to evaluate current practices at SCC in addition to researching best practices at other institutions. The following Senators have agreed to serve on an Articulation Officer Subcommittee, along with Debbie Travis and Michael Poindexter: Jim Collins, Ginny May, Kimberly Handy and Angelia Jovanovic.

Michael also thanked everyone who volunteered for the Student Services S.O.S. program during the first week of school, and announced the forthcoming call to get Financial Aid information to students during the next S.O.S. activity “Pay to Stay.”

4) Distance Education Program Plan
President Connie Zuercher called for a motion to suspend the first reading of the Distance Education Program Plan. It was motioned by Keith Heningburg, seconded by Laura Leek, and passed with consensus. Jory Hadsell of Distance Education presented the final text of the Distance Ed. Plan, seeking approval from the Senate. The motion to approve was made by Ginny May, seconded by Jim Collins, and passed by the Senate with one abstention.

5) Basic Skills Initiative Update
Ginnie Gessford was appointed over the summer to Interim Coordinator for the Basic Skills Initiative. The position will be posted this Fall for open application. Ginnie is working with a BSI Steering Committee and Advisory committee to make recommendations by October 15 to the state for 2009-10. While their work currently focuses on English and Math, Ginnie said she would happy to speak to other departments about the BSI. Currently there are specific counselors, faculty and tutors assigned to facilitate the BSI on our campus. Ginnie will follow up with a request to forward the names of the BSI Steering Committee members
to the Senators.

6) Accreditation
Cathy Chenu-Campbell reminded the Senate that the first draft of the accreditation self-study is due this fall, and will be available for the entire campus to review in Spring 2009. Working groups are still seeking faculty volunteers, especially on Standards IIA and IV. Those who are interested should contact Linda Stroh regarding committee appointments, who will then forward those names to Connie Zuercher. Cathy will follow up on requests for information on the standards and a list of current committee membership. Additional information on accreditation may be found on the new Inside SCC website and by contacting Cathy directly.

NEW BUSINESS

No new business.

Connie Zuercher adjourned the meeting.