Minutes
Sacramento City College
Academic Senate
Tuesday, February 16, 2010

President        Connie Zuercher
Vice President   Greg Rose
Secretary        Angela-Dee Alforque


1. Call to Order: 12:04 p.m.
2. Guests: Thomas Greene, Associate Vice President of Student Services; Jaime Santiago, SCC Express Student Writer; Gwyn Tracy, Disability Resource Center Coordinator; Donald Button, Career Technical Education/Graphic Design Faculty; Annette Barfield, LRCFT SCC President; Phil Cypret, Advanced Transportation Technology Faculty.
3. Approval of Minutes: The minutes from the previous Senate meeting on February 2, 2010 were not finished and submitted for approval by the present meeting. They will be submitted to the Senators with the next agenda and group of attached documents.
4. Reports: No reports.
5. Announcements: No announcements.

OLD BUSINESS

1. Election Update: Senate Secretary Angela-Dee Alforque announced that election packets were distributed electronically to all faculty this morning, and that she will post fliers announcing the election in all division office tomorrow. It was clarified that nomination forms for Officer positions require 15 faculty signatures, but those faculty do not have to be Senators. A copy of the election packet and all information regarding available seats is also posted on the bulletin board outside the Academic Senate Office. The deadline for submitting nomination forms is Friday February 26.
2. Career Technical Education (CTE) Resolution. A discussion continued from the last meeting regarding a resolution that will be considered for Spring Plenary session of the State Academic Senate. Connie provided a handout with information on the minimum qualifications for faculty as outlined in Title V, and a summary of notes on Pros, Cons & Alternatives based on notes taken from the Fall Plenary breakout session. The CTE Resolution would change the minimum qualifications of CTE faculty by moving the minimum qualifications from equivalency (i.e. years experience) to an Associates
Degree. Donald Button, Career Technical Education/Graphic Design Faculty distributed an additional handout outlining arguments for and against the resolution as well as an alternate proposal from Shasta College. He asked the Senate to consider the arguments that support maintaining equivalency standards, i.e. to allow experience and certificates as credentials for potentially qualified teachers.

Phil Cypret, Advanced Transportation Technology Faculty, also said that a Degree is not essential to accomplishing a task, but that a degree has value in addition to technical training and experience in the field, especially in the perceptions of students of the quality of the teachers at SCC. Additionally, Sen. Ed Gallup, Motorcycle Maintenance Faculty, suggested that the change should be even more strict and that the minimum qualification for a CTE teacher might even a Bachelors Degree, in order to stress academic excellence and demonstrate that we value the effort that goes into earning a degree. The possession of a degree also is related to pedagogical skills beyond technical ability. A Senator asked what would be the impact on people who might be without jobs as a result of this change. The response was that the resolution would affect future hires, not present faculty.

Donald Button argued that no one in CTE is belittling G.E. to their students, even those who themselves did not earn AA degrees. Additionally, he personally was able to learn in the field and in adjunct faculty teaching and was able to come into his present position without meeting the AA degree requirement.

Senate President Connie Zuercher mentioned that there also is an aspect of local control: would local colleges lose this control if the requirements are being mandated by the State? Connie asked if the Senate would like to continue to discuss or to 1) vote today or continue discussion at a future meeting and 2) whether or not SCC supports the resolution. A motion was made and seconded suspend further discussion and to vote on the question today; the motion passed by majority vote, with 1 opposed and 2 abstentions. A second motion was made and seconded to support a resolution for stricter standards, i.e. in support of requiring an Associates Degree as a minimum qualification for new CTE faculty; the motion passed by 14 votes, with 11 opposed and 1 abstention. Connie will express support for the resolution at the spring plenary session.

NEW BUSINESS

1. **Priority Registration** - Thomas Green, Associate Vice President of Student Services gave some background to proposed changes in Priority Registration policies. Currently, there are different levels of priority registration currently:
   a. 0 = includes Title V, legislatively-mandated student groups such as EOPS;
   b. 0.5 = a one-time priority registration for students in their last semester before transfer to a 4-year college;
   c. 1 = continuing students and those who have completed certain orientation/matriculation requirements
   d. 2 = returning students (stopped out), transferring from 4-year universities, advanced education (high school student), and brand-new students.
Open registration access is randomly assigned to students within each group. Thomas explained that in the proposed changes, there will be more intention in how access to registration is assigned, e.g. the subsets such as continuing students will be moved above other subsets of students within groups 1 and 2. Some new students can be moved up to 1 if they go through orientation/matriculation processes. A new category 3 will include advanced education (high school students) and long-term continuing students who do not demonstrate a plan for graduation. Thomas said that there is a hope to use the new system for the summer registration. A question was asked if a certain specific section of a multi-section course could be closed until it was opened up to a specific population of students. Thomas answered that there may be some provision for that but he does not for sure if/how that might work for us.

Connie asked Thomas if this new policy has already been implemented or if he is still seeking input/approval from the Senate. He said that the policies are not finalized so Connie asked Senators to take the issue back to their divisions so that we may have a 2nd reading and potentially vote on whether or not to support the proposal at the next meeting on March 2.

2. **Book Loan** - Thomas Green addressed the barriers to students getting their textbooks in a timely manner. There are several existing programs throughout the campus but Student Services started a pilot program for a semester-long check-out lending program for certain books. He provided a handout that outlined some of the findings of the pilot program, especially the fact that the cost to the college of maintaining the program is very high. There may be opportunities for a revenue model for which donors may provide the cash needed to continue the program. An inventory model is another component that is dependent upon the adoption of textbooks and the frequency with which new textbooks/editions are needed. There also must be alignment with the current LRC reserve system. Thomas explained the importance of the book loan program given the importance of textbook in students achieving success and given the high cost of textbooks. The link between the RISE program and library reserve was discussed.

A Senator noted that students that are currently outside the link of the book loan program also need to be aware of this program, that all need to have access. Thomas noted that for this program to be successful and achieve efficiency, the shelf life of textbooks included in the program will be important. Therefore, concerns with the bundled texts and age of a given edition and so forth needs to be considered. Another Senator asked if there would be limits on the number of books that an individual student could secure through the book loan process would be limited each semester. The answer was affirmative, perhaps at 2 or 3 books. A question was posed concerning knowing demand for different courses, bundles, editions, etc. Thomas responded that the process dynamic, not a static, process with inventory and demand changing. Also, that there would need to be communication with staff from the bookstore. Connie proposed a workgroup and the decision was to continue this discussion in the next senate meeting.
3. **Catalog Addendum** – It was decided to postpone the catalog addendum item on the agenda until the next meeting.

4. **Committee Charge Review** - Connie provided opportunity to review the duties/charges of the campus committees. These were included in the packet provided to Senators along with the meeting notice. The consent vote to accept the changes was approved by the Senate.

**Next Meeting:** March 2, 2010 Noon – 1 p.m.
---ATTENTION ALL FACULTY---

THE ACADEMIC SENATE
IS ACCEPTING NOMINATIONS
for division representatives
through February 26th at noon.
Election packets have been
electronically sent to all full-time and
adjunct faculty members, and extra
packets may be obtained by contacting
the Academic Senate Secretary
Angela-Dee Alforque
via e-mail at alforqa@scc.losrios.edu
or by calling x2017.
Proposal for Change to Registration Priority for the Los Rios Community College District

Los Rios Community College District students currently face many challenges to successful and timely completion of degree and certificate requirements. Ensuring timely completion of degree and certificate requirements has also been impacted by a greater number of students seeking space in fewer classes offered due to budget constraints. Many staff and faculty have listened to frustrated students who do not receive consistent access to earlier registration appointments. An assurance of consistent access might not mean a student will always get their ideal schedule but will, in all likelihood, insure that those closest to completing degree or transfer requirements fare better than what our current system allows.

Our current priority process does not provide students with the opportunity to gain timely access to coursework needing to complete requirements largely due to the very random assignment of continuing students who are combined with newly matriculated students. Figure 1 represents the current registration process:

<table>
<thead>
<tr>
<th>Priority</th>
<th>Who is Eligible</th>
<th>Register on or after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 0</td>
<td>DSP&amp;S, EOPS, and veterans</td>
<td>Week 1</td>
</tr>
<tr>
<td>Priority .5</td>
<td>Continuing students who will graduate or transfer at the end of the semester</td>
<td>Last day of Week 1</td>
</tr>
<tr>
<td>Priority 1</td>
<td>Continuing students, New students who have Completed Matriculation steps (assessment, counseling, orientation; randomly assigned)</td>
<td>Week 2</td>
</tr>
<tr>
<td>Priority 2</td>
<td>New students, returning students, Transfer students, Advanced Education</td>
<td>Week 4</td>
</tr>
</tbody>
</table>

Students who have completed the bulk of their coursework in Los Rios colleges have shown a commitment to meeting the standards we have outlined for our degrees and certificates. As institutions, we should insure that we are following best practices in terms of assigning registration appointments in a more strategic, equitable manner. This would mean, we feel, a greater number of students who gain access to courses needed to complete requirements and an assurance that their goals will be met more timely.
Foundation Textbook Loan Program

Revenue Model

Philanthropic Support
  ↓
Digital Signage Sponsorship
  ↓
Annual Revenue Model
  ↓
Textbook Purchase Decisions
  ↓
Textbook Loan Purchasing Guidelines
  ↓
Faculty
  ↓
Textbook Adoption Guidelines
  ↓
College Bookstore
  ↓
Sale of Reserve Books
  ↓
Library Reserves
  ↓
Book Donations
  ↓
Longer-Term Check Out (Variable)
  ↓
Referral & Distribution
  ↓
Short-Term Check Out (2 Hours)
  ↓
Referral
  ↓
EOPSCARE
  ↓
CalWORKS
  ↓
RISE
  ↓
Foundation
  ↓
Other Progs.

Purchasing & Inventory