Minutes
Sacramento City College
Academic Senate

Tuesday, April 20, 2010

President               Connie Zuercher
Vice President         Greg Rose
Secretary              Angela-Dee Alforque


1. **Call to Order**: 12:01 p.m.
2. **Introduction of Guests**: Annette Barfield, LRCFT SCC President; Catherine Fites, Dean of Enrollment & Student Services; Mary Turner, Vice President of Instruction; Alan Keys, Psychology/SLO Coordinator; Cathy Chenu-Campbell, Learning Resources Center.
3. **Approval of Minutes**: List of Senators needs correcting; otherwise, approved by consensus with this correction.
4. **Reports**
   a. **Plenary Report**: President Connie Zuercher, Vice President Greg Rose, and Senator/Secretary-elect Troy Myers attended. Troy reported that as incoming Secretary, he had a very positive learning experience, and especially learned a lot about the history of the Academic Senate as well as current issues and policies. He drafted a resolution that was passed regarding disproportionate cuts in Humanities and Physical Education. Greg reported that the voting sessions were long and that they worked hard during discussions of certain controversial issues. The issues presently facing SCC are shared across the state with other colleges.
   b. Connie announced that there currently are still vacancies on the Senate for next year. These are normally filled by one-year appointments of faculty who express interest and contact Connie. Riad Bahhur, History Faculty, is interested in serving in the full-time Behavioral and Social Sciences Division and Connie asked for Senate approval. The Senate approved the appointment by consensus.
5. **Announcements**
   a. Connie asked Senators to RSVP for the final Senate Meeting/New Senator Luncheon on May 4. The roster was circulated in order for Senators to mark their names to RSVP for this meeting.
b. Connie announced that SCC President Dr. Kathryn Jeffrey decided to take a gentler approach to the campus No Smoking policy than was discussed at the last meeting, so that students and staff are not penalized (written up) by campus police.

c. An announcement was made that the 14-day deadline for Student Fee payment is approaching. Senators were asked to share with students that if fees are not paid, the students will automatically be dropped for their classes.

d. Critical Hire – Mary Turner, Vice President of Instruction, announced an unexpected retirement in Dental Hygiene that must be filled. This position will come off the top of the allocation of positions for the next academic year.

e. Randy from the Campus Bookstore announced that many instructors have not turned in book orders. Please turn in the orders for summer and fall ASAP if you have not already done so.

OLD BUSINESS

1. Roster Management Senator Report – Catherine Fites, Dean of Enrollment Management returned to receive any additional feedback from Senators’ departments and divisions regarding the proposed new Late Add petition and process to address better accountability. There was a suggestion to further educate the faculty about the ways in which students have been misusing the current Add process. Another Senator reported that her division was very supportive of the new form. There was a question about fewer repeats for impacted courses; however, Catherine asked what interventions may be set up for students who just cannot succeed in a particular yet need to graduate. She asked departments to discuss what they can do to help those students who repeat classes over and over again because they simply cannot pass it. A motion was made and seconded to support the new Add petition and process. The motion passed my majority vote, with one abstention.

2. Class Cancellation Guidelines – Connie reminded the Senate that Class Cancellation guidelines were revised in response to class cancellations that happened at the beginning of the fall 2009 semester, with little or no input from the department faculty. Mary Turner, Vice President of Instruction distributed a further-revised Class Cancellation Guidelines. On the first page, 3rd paragraph she wanted to be clear about the intent of the language; Senator clarified the inclusion of the word “consider...” as a suggestion, not a mandate. On page 3, further edits were indicated by strike-throughs to omit duplication of content (redundancy) and also omits the provision for students who had been in cancelled classes to be placed ahead of waitlisted students. A motion was made and seconded, unanimously approved to support the document, inclusive of the changes as shown in the document today.

3. Waitlist/Permission Number Feedback – Connie previously sent an e-mail to the Senators regarding proposed numbers of waitlist positions and permission numbers. A
with the Cultural Democracy Group. The question was raised why the new Code of Ethics was not yet online, and it was noted that Marilyn Perry usually updates the website over summer. Connie recommended further discussion be held in email as there is only one remaining Senate meeting, and asked Angela to forward a copy of the revised Code of Ethics to Lisa.

**Meeting adjourned:** 12:55 p.m.

Next Meeting: May 4, 2010 12:00 – 1:00 p.m.