

Notes from the summer “plan-for-the 2016-17 strategic-planning” meeting.

At the request of the CSPC, the constituency leaders appointed a task force to meet once in the summer and make recommendations regarding the logistics of the strategic plan review that will occur during the 2016-17 academic year.

Meeting: July 19, 2016

Present: Rick Brewer, Marybeth Buechner, Anne Danenberg, Albert Garcia, Christine Hernandez, Kris Janssen, Robert Kelly, Chris Seddon. Absent: Troy Myers

College Strategic Planning work for 2016-17:

1. Gather broad input related to strategic priorities, strengths and challenges for the college.
2. Review SCC Goals and Strategies for currency and alignment with LRCCD Goals and Strategies. Modify as needed.
3. Develop SCC Core Indicators for college Goals and Strategies. These should be locally relevant, ambitious but attainable, and aligned with LRCCD Indicators.
4. Review the “upper” strategic levels of the SCC planning system and revise structure or rewrite plans as needed. Key levels = College Strategic Plan and Institutional Plans
5. Review planning process to ensure that connections are maintained to strategic priorities throughout the process.

Other notes:

Recommendations from the task group that meet to consider the logistics for the fall work

General recommendations

- An overall focus on equity should be interwoven throughout the planning work
- A new President and VPI may be in place for Spring 2017. If so, their input to the process will be important.

Recommendations to for the overall structure used to implement the work:

Strategic Planning Tri-chairs: The constituency leaders will appoint tri-chairs for the strategic planning work.

Strategic Planning Steering Committee: The CSPC will form the core of the Strategic Planning Steering Committee. The CSPC facilitator (PRIE Dean) will facilitate the work of the Strategic Planning Steering Committee. The Steering Committee will consists of all members of the CSPC plus an individual from any of the following groups not already represented on the CSPC/.

- SSSP coordinators or committee members
- Student Equity coordinators or committee members
- BSI/BST coordinators or committee members
- PIO Office
- Blue Book Task Force members
- Writers of Institutional Plans

Coordinating Groups: Information will be provided to a large group of individuals from across the college and listening sessions will be held with those groups. The Coordinating Groups include, but are not limited to, the Academic Senate, the Classified Senate, the Senior Leadership Team, the President’s Cabinet, the Department Chairs, the Supervisors, the Student Associated Council and SCC Standing Committees.

Task groups will be developed by the steering committee as needed. It is expected that a variety of task groups will form as the work moves from the broad information gathering phase I to the “nuts and bolts” work of phase II

Recommendations for ways of gathering broad input:

Overall process: Information sharing and listening sessions followed by a charrette and then a survey.

Information sharing: Information about the current SCC Goals and Strategy, Strategic Plan, planning process, and institutional effectiveness data will be widely shared with special attention to the coordinating groups noted above.

Listening sessions: Information will be gathered from the college, with special attention to the Coordinating Groups, through listening sessions where the Strategic Planning tri-chairs and/or steering committee members ask for input and record the information.

Charrette(s): One or more charrettes set up through a process similar to that used by the Blue Book Task Force last academic year.

College-wide survey: Information from the listening sessions and charrette(s) will be used to design a survey asking college employees to provide information about college priorities, strengths and challenges and proposed college goals and strategies.

Recommendations for task organization and a timeline

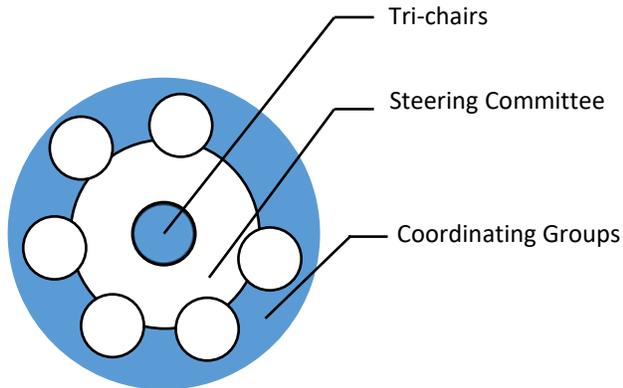
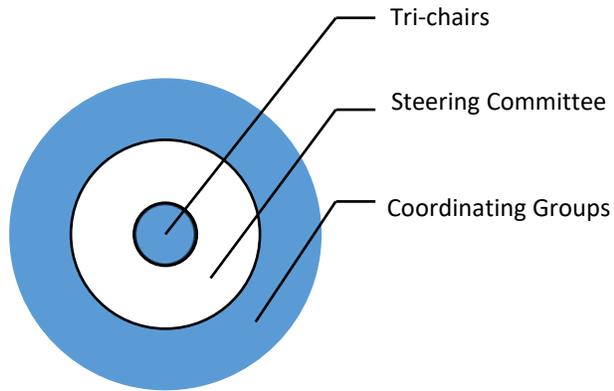
Fall 2016 – Phase 1 Information Sharing and Listening

- Review SCC Goals and Strategies in light of college input and LRCCD Strategic Plan. (Information sharing sessions).
- Review current SCC planning processes (Information sharing sessions).
- Gather input on strategic priorities, strengths, and challenges as perceived by the overall college (Listening sessions, charrette, survey)
- The Steering Committee will summarize input with respect to strategic priorities, etc. and communicate this summary to the college.

Spring 2017 – Revision of Strategic Plan Components

- Develop Goals, Strategies and Core Indicators.
- Recommend revisions to planning system and “upper” level plan format as needed.
- Rewrite the College Strategic Plan based on the above items

Task groups will be developed by the steering committee as needed. It is expected that a variety of task groups will form as the work moves from the broad information gathering phase I to the “nuts and bolts” work of phase II



○ = Task group