Affordable Educational Resources
Academic Subcommittee Minutes
April 25, 2016.
10:00 a.m. City Café Room #2

Attending: Randy Clem, Tara DuVernay, Bruce Zenner, Kevin Flash, Sharon Gilchrist, Irma Rodriguez, Mary Ann Robinson, Antonio Lopez.

Student representation: Lauren Payn

1. Charge of the Committee:

The Affordable Educational Resources Committee works with Academic Senate, students, faculty, and staff in programs across campus to:

1. identify alternative strategies to reduce textbook and course material costs for students;
2. make recommendations that address textbook and course material affordability and accessibility, while respecting academic freedom;
3. educate students, faculty, and staff about alternative strategies to reduce textbook and course material costs;
4. develop objectives and timelines to accomplish actionable goals.

2. Bruce Zenner: Budget committee.

The math department is getting basic skills textbooks. Can this be extended to different disciplines? A potential issue is that professors use different texts for their classes. Chemistry has a lead for each class. English writing may have many different texts. Some EOPS lending libraries have thousands of texts. Could the senate make departments agree on a text? Can we encourage English, Math, ESL, Writing, Reading to norm their textbooks?

3. Tara DuVernay: Convocation.

The fall convocation schedule was set after spring convocation. We decided to make a postcard to hand out at convocation instead. Mary Ann will work on putting one together. Bruce will contact Reprographics to see about getting the card printed.

4. Antonio Lopez: AB 798 plan update. Equity update?

Tomorrow is the 2\textsuperscript{nd} reading of the AB 798 plan at the Academic Senate. Two elements are likely to change: The participant list and the budget. Mary Turner will help with the budget. There are not 10 participants yet. The text must have an open license, low cost does not qualify.

We will probably ask for $10,000. $3,000 will go to the coordinator. Talked to HR to see how much money can go to student employees for assistance. The funds cannot go towards developing OER.
Antonio asks us to review and give suggestions for the budget part of the plan. Irma volunteer to work with Antonio to make the necessary changes.

5. Fall meeting times.

Fall agenda: Invite people from equity and/or student success. Bruce will send out a Doodle Poll.

6. Next Steps/Discussion:
   a. Set up demonstrations of alternative, affordable educational resources for visits to DCC, Division and department meetings.
   b. Seek faculty representation from every division on the AERC.
   c. FALL: work with LRC, Bookstore, divisions to promote AER use.
   d. Work with Student Success, Equity, EOP&S to make sure students have access to educational resources at the lowest cost possible.
   e. Public website of resources.

7. Other business?

Would a lending library be a good use of funds? Who would pay?
- SSSP does not provide textbook funds.
- Equity does, but we would need to be able to track student use. We could track how much a book gets used, but possibly not who is using it.

Committee members: Bruce Zenner, Tara DuVernay, Irma Rodriguez, Makeba Rangel, Sharon Gilchrist, Rebecca Bain, Randy Clem, Kevin Flash, Mary Ann Robinson, Antonio Lopez, Stuart Graybill, Dianne Bennett, Karen Carberry-Goh.

Students: Lauryn Payne, Humberto Romero, Raymond Concha.