It was decided that all AERC members will attend the brown bag event on 11/8/16 from 12-1pm in lieu of the regularly scheduled meeting. Bruce will send an email prior to the meeting to ask if and how affordable educational resources are being addressed within the district.

We discussed courses with multiple sections and designated contacts within those regions to assist with coordination, promotion, and recruitment. Mary Ann will assist with English (Linda Meyers in reading is already interested but cannot attend meetings). John Polagruto will be the contact for nutrition, Tara DuVernay will be the contact for math, Bruce Zenner will be the contact for chemistry, Stuart Greybill will be the contact for history, and Antonio Lopez will be the contact for Basic Skills, CTE, and Equity.

Review of AER promotion:

- Mary Ann talked to English, Tara and Antonio talked at the Academic Senate. Bruce talked to senior leadership.
- Bruce and Antonio will talk to DCC (10/20), Mary Ann will talk to LRC, Kevin will talk to the Deans at the Deans meeting.
- At convocation we plan to handout updated postcards (include website). There was discussion of having a quiz and prize or something similar.

Remaining actions this semester:

- Mary Ann will send out recruitment email.
- Can we have an OER of the week?
- There is a joint advisory group Community College Consortium for Open Educational Resources: www.oerconsortium.org