Affordable Educational Resources

Academic Subcommittee Meeting Agenda

Minutes (DRAFT)

September 26, 2016

12-1 LRC 318

Attending: Bruce Zenner, Tare DuVernay, Stuart Graybill, Kevin Flash, Sharon Gilchrist, John Polagruto, MaryAnn Robinson

1. Charge of the Committee:

The Affordable Educational Resources Committee works with Academic Senate, students, faculty, and staff in programs across campus to:

1. identify alternative strategies to reduce textbook and course material costs for students;
2. make recommendations that address textbook and course material affordability and accessibility, while respecting academic freedom;
3. educate students, faculty, and staff about alternative strategies to reduce textbook and course material costs;
4. develop objectives and timelines to accomplish actionable goals.

2. Textbooks for Semester Checkout at SCC:
   a. Current status: which classes, which students, where located
   b. Perceived need, and next steps if any

3. AB 798 and Zero Degree programs: updates

4. Review of AER promotion to date and next steps
   a. Meetings with Senior Leadership, DCC, SAH Division Chairs: informational
   b. Promotional cards ineffectual when distributed at Division meetings
   c. Flex activities poorly attended
   d. Better approaches to promote affordable educational resources?

5. Actions for the remainder of the semester
   a. Better department representation on AERC
   b. Visits to Division meetings and Department meetings
   c. Other?

Notes:
Bulk of meeting focused on the second agenda item: textbooks for checkout.

• Kevin Flash listed the selection criteria as at least two course sections willing to adopt the proposed text, for at least two semesters. LRC program plan includes $75K for textbooks/media/ebooks. Most of this money is already committed, but
Textbook purchase for student checkout is already a part of the LRC program plan. Discussion ensued regarding use of funds from Student Success, Equity, and Strong Workforce to augment the textbook checkout program.

- John Polugruto will generate a list of SCC courses meeting these criteria for our next meeting; it will serve as a starting point for department meetings with AER Committee members to discuss affordable/open educational resources, including textbooks for checkout.
- Stuart Graybill indicated that in History, US history (both pre- and post-Civil War) and world history have dozens of sections taught every semester, so all three would meet the textbook selection/purchase criteria.
- The math department has the most well-developed textbook checkout program in place at the LRC, with books available for Math 27, 28, 34, and 120 already.
- Kevin has talked with English regarding this type of program. So far, the variety of texts being used is precluding adoption of a single text which would be useful for LRC checkout. Kevin will contact all three parts of the SCC English program (Reading, Writing, and ESL) to continue this dialogue.
- MaryAnn provided a summary sheet of where textbooks are available other than the LRC, and will put this on the LRC webpage, changes frequently...so updating will be a continual process. EOPS, MESA, and Financial Aid textbook resources need to be added. (get sheet from MaryAnn for minutes)
- LRC already has link to its textbook resources, and these resources are heavily used. MaryAnn will bring usage data to next meeting to assess new potential candidates for textbook purchases for semester checkout. This list should also be posted every semester at the bookstore.

Next steps:

- Kevin will explore use of Equity, Basic Skills, SSSP and Strong Workforce funds to augment the textbook purchase program, and will continue to report back to the AERC on these discussions.
- John will bring list of target classes and departments to next meeting for planning meetings with these departments to promote affordable educational resources.
- Mary Ann will update the list of locations where textbooks are available for checkout other than the library
- Bruce and Tara will send Marybeth/PRIE a letter on the importance of including affordable educational resources, including textbook purchases for checkout, into the campus strategic plan.
• Sharon Gilchrist will talk to EOPS and DSPS regarding affordable educational resources, especially availability of textbooks for checkout.

Next meeting: Oct. 11, 11-12 a.m. LRC 318
Remaining meetings this semester: 10/11, 10/25, 11/8, 11/22, and 12/13.

6. Next meeting: Tuesday, October 11, same time and place