Affordable Educational Resources Academic Senate Subcommittee
Meeting Agenda for December 3rd, 2018 at 1:30 pm in LRC 318

Charge of the Committee:
The Affordable Educational Resources Committee works with Academic Senate, students, faculty, and staff in programs across campus to:
1. identify alternative strategies to reduce textbook and course material costs for students;
2. make recommendations that address textbook and course material affordability and accessibility, while respecting academic freedom;
3. educate students, faculty, and staff about alternative strategies to reduce textbook and course material costs;
4. develop objectives and timelines to accomplish actionable goals.

Agenda items:
1. Approval of minutes from 11/5 meeting. (3 minutes)
2. Create ZTC instructor change policy recommendation for academic senate: how should instructor and material changes be handled? (20 minutes)
3. OER adoption process recommendations - next steps. (10 minutes)
4. Discussion of ASCCC Open Educational Resources Initiative (OERI) regional lead positions. (15 minutes)
5. Report on OER Institute. (5 minutes)
6. Announcements (5 minutes)
   a. OER Coffee and Info Session.
      b. Other relevant announcements and updates.

Future agenda items:
- Justification for requesting Campus OER Faculty coordinator position.
- Student video explaining ZTC logo in class schedule.

Remaining semester meeting dates:
- Dec. 17th, 2018 (“extra” meeting – during finals)