Senior Leadership Team

MINUTES
May 9, 2016 ► RHN 258 ◀ 1:30-3:41 PM


I. ACTION/INFORMATION/DISCUSSION
A. Minutes from April 11, 2016* ................................................................................................Morrison
   • Approved by motion
B. SLT Sub Committee Reports.................................................................................................. All
   - Basic Skills- n/a
   - Distance Education- Kevin shared that they have finished the workshops for a spring tune-up. The week of May 23 will be a 3-day workshop, “Preview of Canvas”. The technology workshop is May 20 and will be led by CCCCE.
   - Enrollment Management- No updates
   - Institutional Innovation- SCC submitted letter of interest.
   - STEM- defer
   (10 min)
C. District/College Strategic Planning* ...................................................................................... Buechner
   • The LRD District Strategic Plan is going before the BoT on Wednesday for approval. We have the ability to align our goals with the District’s plan.
   • There will be a fair bit of work in the fall with the planning, and a need to review SCC’s planning process.
   • A number of you (SLT) are active in our college strategic plan and will assist with the planning during the summer, which includes A. Garcia, M. Buechner, C. Hernandez
   • Send questions/feedback to any one of the above managers.
   • College growth must meet at 77% success group rate or could create future funding concerns.
D. SLT Retreat Agenda Topics (Aug 10/11 at West Sac Campus)......................... Campbell
   • You may submit your suggested agenda items to Mitch.
E. Coordination of Equity Plan Budgets with Current Budget Process.........................Flash
   • Kevin shared that perhaps there could be a more streamline process for budget allocations, which would include broader discussion of the various funds available for specific programs.
   • It was noted that during the program plan presentations the president, VPs, AVPs, as well as other “category” managers attend and share the types of budgets that can be used in specific plans.
   • Perhaps a better understanding of “Equity” and “SSSP” funds and how they can be used to supplement program and unit plans. Form a few team members to “address” the budget questions at the next meeting or upcoming retreat.
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- Encourage staff to discuss and have a better understanding with program and unit plans. Think more “macro” and encourage a conversation within each division as well as other departments for a more cohesive strategy with “joining” funds.

F. IEPI Goals, Mission, Accreditation, & Team Visit* .........................Buechner/Poindexter
- The College is required by the CCCCO to set IEPI (Institutional Effectiveness Partnership Initiative (IEPI) goals. The CSPC discussed data related to the required goal areas including 5-10 year trends and the average year-to-year change. Context for the goal metrics was also discussed, for example, how changes in state rules and business practices may affect completion rates. Goals were approved by CSPC and EC.
- There are slight changes in the wording of the SCC Mission Statement and were approved by CSPC and EC. Going before the BoT for approval.
- SCC is to submit a follow up report to ACCJC addressing the two recommendations that indicate a need to improve in order to meet the standard: 1) current SLOs on all syllabi, 2) expansion of online tutoring. The report will also address the district recommendations. Timeline to submit the follow up report is early March.
- The team has been asked to provide advice on enrollment management and scheduling processes and technology to support that work including (1) matriculation processes for students, including connections with K-12 partners, student educational planning, and transcript evaluation, (2) improvement of technology used for a degree audit system and online student course planning, and (3) improvements to course scheduling tools and a multi-term course registration system. The IEPI Partnership Resource Team (PRT) has been invited to all 4 LRCCD colleges and the District for this fall.

G. Communication/Blue Book committee* .................................................................Garcia
- There were two Charrettes that generated ideas and proposals, which include examining the functioning of Executive Council and consider changes to its membership; create a committee minutes portal; virtual hub for all college information/decision making and activities; examine campus issue process; solutions that allow for greater inclusion of classified staff; build college service into every classified job description; decision-making flowcharts to BB; and more….

H. 2016-2017 Budget Memo * .................................................................Smedley
- The VP’s Budget Memo was forwarded to the president, EC, SLT, and Budget Committee (BC) tri-chairs. The BC will respond to the May 3 memo.

I. Overview of Modernization/Building process ................................................. Smedley
- Laduan shared the “process” from identifying a specific project thru construction and prioritizing by a user group. The process is comprehensive with many factors involved.

J. Academic Senate Resolution ................................................................. Poindexter
- The academic senate has submitted a resolution on the Mohr Hall construction project. This includes that the “Sacramento City College Academic Senate urge the Board of Trustees and College and District Administrations to determine whether the design process for the replacement of Mohr Hall has given due and adequate consideration to the expertise of faculty, and to suggest guidelines for future construction that ensure that such consideration is given during all phases of the design and construction process.”
K. HSI Stem grant *

- Jim revealed the STEM D-Equity and Success Initiative for the HSI STEM and Articulation Grant. The expected average award is $750K annually with a max of $1.2M annually. The transmittal by District to DOE is May 31.

L. Distinguished Faculty and Alumni *

- Dan shared a list of distinguished alumni faculty, which include from the “American culture”, faculty, law and politics, healthcare, science, and business and technology.

II. ANNOUNCEMENTS

*handouts

For athletic events go to:  http://scc.losrios.edu/~physed/athletics/schedules.htm